



UNITED ARAB EMIRATES
MINISTRY OF HEALTH & PREVENTION

Evaluation of Health Professional

User Guide

July 2025

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Health Professional Evaluation

Overview

The Health Professional Evaluation process is designed to streamline the screening of health professionals as a mandatory prerequisite for the MOHAP licensing process. It enables applicants to submit evaluation requests, undergo verification, take exams, and receive results through their E-Service Portal

Key Stakeholders

- **Medical Professional (Applicant):** Initiates and completes the evaluation process.
- **MOHAP Officer:** Reviews applications, verifies documents, and processes approvals/rejections.
- **Exam Officer:** Conducts oral and written exams and uploads results.
- **Customer Happiness Representative:** Provides support and guidance to applicants.

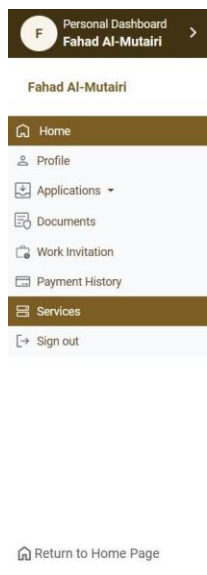
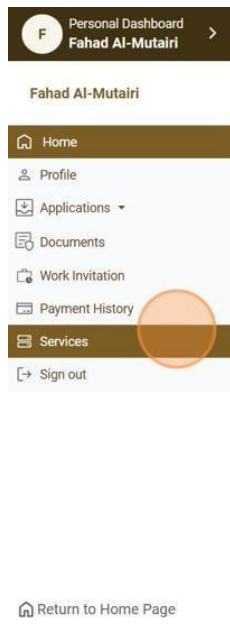
Service Conditions

- Applicants must have valid credentials and meet eligibility criteria.
- No gaps in practice exceeding two years.
- All required documents must be verified through DataFlow.
- Examination attempts are limited to three before reassessment.

Application Process

Steps to Submit an Evaluation Request

1. **Login & Accessing the Service:** Applicants log into the MOHAP portal using UAE Pass.
Medical professionals (Applicants) can select the Medical Professional Evaluation service either from the service list page (via the left-side panel) or by clicking the "Get Evaluated" button on the Home Dashboard.



Home > Services

Services

Medical Professional Services

Verification of Registration of a Nursing Certificate from a Foreign Country

Start Service ->

Issue a Good Standing Certificate

Start Service ->

Health professional Evaluation

Start Service ->

Add privilege for health professional

Start Service ->

2. Completing the Application Form:

When completing the application form, users need to specify the category that applies to their profession. Additionally, they need to indicate the specialty and titles relevant to the application.

60% Completed

- 1 Application Details
- 2 Add Dataflow Reports
- 3 Upload Document
- 4 Review Application
- 5 Payment Summary

Select the position you are applying for.
Select the appropriate category for your application. (Note: Choosing the incorrect category may result in application rejection.)

Category
Nurses And Midwives

Specialty
Nurses

Medical Title
Assistant Nurse

Personal Details
Your personal details are retrieved from your UAE Pass. Please ensure your passport information is accurate.

Full Name (English)
As shown in your passport.
Fahad Al-Mutairi

Full Name (Arabic)
As shown in your passport.
Fahad Al-Mutairi

Email
FahadM@test.com

Contact
+971545646259

Gender
Male

DOB
21.04.1981

Nationality
United Arab Emirates

Passport Number

The system will fetch the profile personal information from UAE pass and autofill the relevant fields.

In case passport details are not available, it is mandatory that the medical professional adds the Passport Number, Issue & Expiry dates. The system will automatically populate relevant fields by retrieving personal information from the UAE Pass.

However, if passport details are unavailable through the UAE Pass, the medical professional must manually enter the following:

- Passport Number
- Passport Issue Date
- Passport Expiry Date

This ensures that complete and accurate records are maintained for every individual

Fahad Al-Mutairi

Email
FahadAl@test.com

Contact
+971545646259

Gender
Male

DOB
21.04.1981

Nationality
United Arab Emirates

Passport Number
P743154

Passport Issue Date
dd.mm.yyyy

February

Mon	Tue	Wed	Thu	Fri	Sat	Sun
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	1	2
3	4	5	6	7	8	9
2024 2025 2026						

o previous working experience.

ificant work experience. Has a proven track record.

DataFlow Reference Number
(optional)

Remarks
(optional)

If applicable, use this field to share any special considerations for your application.

Medical professionals also need to select their experience level

Medical professionals are required to specify their level of experience.

Experience levels can range from "Entry-Level" for recent graduates to "Expert" for those with extensive years of practice and specialized knowledge.

Passport Number

PN43154

Passport Issue Date

28.02.2022

Passport Expiry Date

28.02.2026

Experience Level

☐ **Fresh Graduate**
A recent university graduate. No previous working experience.

☐ **Experienced Professional**
A skilled professional with significant work experience. Has a proven track record.


DataFlow Reference Number (optional)

Remarks (optional)
If applicable, use this field to share any special considerations for your application.


Clicking on the "Continue" button proceeds to the document upload section

3. **DataFlow Verification:** After selecting Continue, the system will check for Dataflow reports associated with the applicant's UAE Pass email and phone number, if they were issued for MOHAP.

If the system detects a report number—or even if it does not—Medical Professionals can visit Dataflow and transfer any existing reports (whether for MOHAP or other authorities) by clicking on the visit dataflow radio button then clicking on “Continue:



UNITED ARAB EMIRATES
MINISTRY OF HEALTH & PREVENTION



Home > Services > Health professional Evaluation

Health professional Evaluation

20% Completed

1 Application Details

2 Add Dataflow Reports

3 Upload Document

4 Review Application

5 Payment Summary

Add Dataflow Reports

Please provide details below.

Data found

We found verified reports for you in DataFlow. Please review the following options and choose one to proceed:

How would you like to proceed?

☐ **Visit Dataflow to Transfer Reports**

By proceeding, you will be directed to Dataflow site to continue the transfer process.
Remark: Use the same phone number and email registered on your UAE Pass for authentication on Dataflow.

☐ **Add Reports Manually**

Please note that if you proceed by adding documents manually, you will be charged for a new case on Dataflow, even if there are existing reports.

☐ **I understand and agree.**

I agree and understand the selected choice.

Back

Continue

Save and Close the Application

About this website

About

Help & Support

References

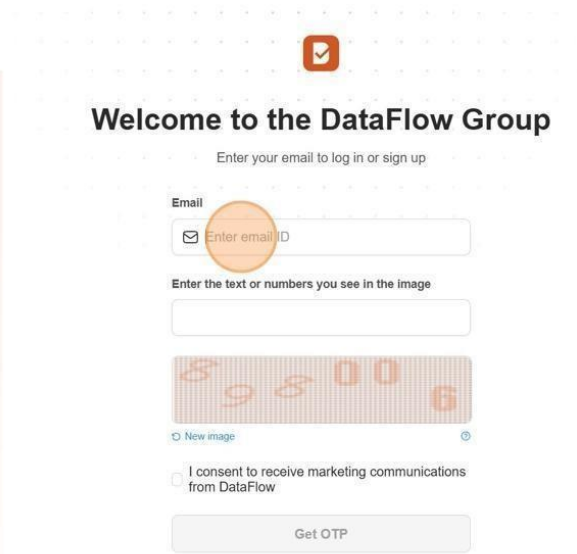
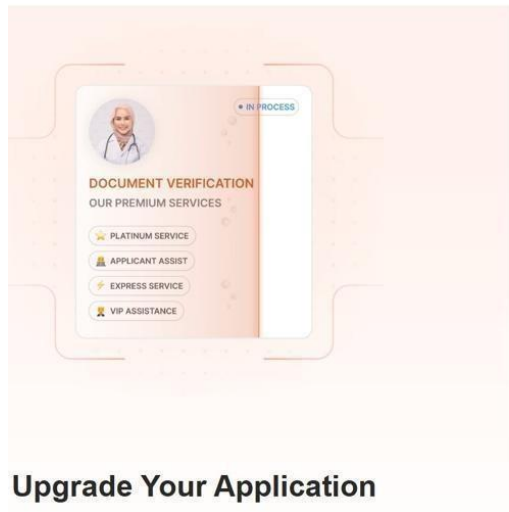
Toll Free Number

Transferred reports will be attached to the application.

Report Transfer On Dataflow

Applicants must log in to DataFlow using their UAE Pass credentials, including their registered email and phone number.

On the below page, medical professional should add the same Email address linked to their UAE pass



Upon accessing DataFlow, the system will prompt medical professionals to link their DataFlow account to their UAE Pass. This linkage ensures a seamless verification process. Additionally, if the applicant has previous reports associated with different email addresses or phone numbers (Either for MOHAP or for Other Authorities), the system will allow them to retrieve and link those reports to their current UAE Pass-linked account

After the authentication, the applicant will land on the Documents Requirement page.

If medical professionals visit DataFlow and initiate a transfer request, their application will be saved as a draft in MOHAP. They should not proceed with the application until the DataFlow transfer is completed and the documents are successfully fetched and displayed on the document upload page.

This will brief them about the verification / transfer requirements.

Applicants can proceed by clicking on "Continue". They get redirected to a page showing the existing reports available for transfer

		Case ID	MOHAP-250106-2128F
		Report	Dataflow Report
		Click to view	

Education

	Document ID	Document@d0a24988-f821-4f07-a979-6c63fd1f0b2d
	Degree	Bachelor of Engineering
	Institute Name	Demo 99 University
	Country	--
	Click to view	

Education

	Document ID	Document@f2eaa699-95d9-4693-a909-f2c211b1c32e
	Degree	Bachelor of Engineering
	Institute Name	Demo 99 University
	Country	--
	Click to view	

Experience Certificate

	Document ID	Document@1a06296d-4b6b-4ce1-8b62-5ba84005e218
	Employer Name	Demo 99 University
	Position	Designation

The medical professional can still manually upload additional documents to the application

If the applicant has chosen to proceed without a Dataflow transfer and in case a MOHAP officer requests document verification, you will be charged for a new case.

Whether they are fetched from Dataflow, or Manually uploaded by applications, the following documents are mandatory for the application

- Education Certificates
- Experience Letters

- Good Standing Certificate
- Family Book (For UAE Nationals)
- Passport & Emirates ID
- Logbooks (for surgical professionals)

> Services > Health professional Evaluation

Health professional Evaluation

Completed

- Application Details**
- Add Dataflow Reports**
- Upload Document**
- Review Application**
- Payment Summary**

Upload Document

Upload Document

Education

Your document should include
Recognized Degree Certificate as per PQR
Transcripts/Mark List

Accepted file types: jpg, png, pdf, jpeg Maximum file size: 10 MB

No file chosen


Experience Certificate


Your document should include
Internship Certificate, if applicable
All documents related to the title experience certificates

Accepted file types: jpg, png, pdf, jpeg Maximum file size: 10 MB

No file chosen

Applicants can Click "Continue" to proceed to the application review page once all the mandatory documents are uploaded



 Add Another Document

Other Documents
 You can upload any remaining documents here.

 Accepted file types: jpg, png, pdf, jpeg Maximum file size: 10 MB

Choose file

No file chosen

Back


Continue

Save and Close the Application

About
 2021 Most Utilised Content
 H&F Government Charter

Help & Support
 Contact Us
 Sitemap

References
 Media Kit
 Archive

Toll Free Number
 800 111 11

4. Submit Application & Pay Fees:

are non-refundable.

Health Professional Evaluation: Nurses and Midwives
 Application Fees For Fahad Al-Mutairi

AED 250

Health Professional Evaluation: Nurses and Midwives
 Certificate Download Fee For Fahad Al-Mutairi

AED 150

Total Amount to be Paid:

AED 400

Back


Proceed to Payment

Save and Close the Application

Most Utilised Content
 Government Charter

Help & Support
 Contact Us
 Sitemap
 FAQs

References
 Media Kit
 Archive
 Useful Links

Toll Free Number
 800 111 11

- Payments must be completed before the application expiry.

- Fees vary by profession (e.g., Physicians: 500 AED, Nurses: 400 AED).

After completing the payment, applicants will be notified about the application submission.

Home > Services > Health professional Evaluation

Health professional Evaluation

Application Submitted

Under Review

Dataflow Verification

Application Submitted

Application Number
MPL-EVA-000551-2025

Submission Date
07.02.2025

Amount Paid
400 AED

Download your payment receipt here

Your application has been submitted successfully. Your application will now be reviewed by one of the MOHAP auditors. You will receive working days. You can track the progress of your application from the dashboard.

Go to Dashboard

They can also copy the application number (For Example, "MPL-EVA-000551-2025") to keep track on the progress on the dashboard

Dataflow Verification Process

Health professional Evaluation

Approved

Licensing

Application Number MPL-EVA-000482-2025

Application Date 15 Feb 2025

Payment Received 15.02.2025

Amount Paid AED 503.57 [Download Receipt](#)

Application Submitted

Under Review

Dataflow Verification

Examination

Download Evaluation Letter

Your evaluation letter is now ready for download.

With this letter, you are eligible to apply for a MOHAP license. If you need any additional support, please contact the MOHAP office.

[Download Evaluation Letter](#)

DataFlow Verification

[Check Status with DataFlow](#)

Status Under Verification

Required Documents: ☒ Education: Screenshot 2024-05-15 204057.png [View Document](#)

Examination Process

Scheduling & Taking Exams

5. Prometric Exam:

- Scheduled via a generated eligibility ID (valid for 15 days).
- Conducted at approved Prometric centers.

6. Written Exam:

- Scheduled within 60 days after approval.
- Candidates must pay retake fees if applicable.

Scheduling Written Exams

The screenshot displays a web interface for application review completion. At the top, a progress bar shows five steps: Application Submitted, Under Review, DataFlow Verification, Examination, and Download Evaluation Letter. The 'Examination' step is currently active.

Your application review is completed.
Congratulations! You are eligible to become a registered healthcare professional as:

Nurses And Midwives Registered Nurse Nurses

Your next steps are listed below: - Examinations can only be scheduled after the DataFlow process has been initiated or completed. - If DataFlow verification is required, ensure that the necessary documents are submitted for verification using the link provided.

Remark: Use the same phone number and email registered on your UAE Pass for authentication on Dataflow.

DataFlow Verification
Status: Verified

Examination:
Status: Not Scheduled
Required Exams: ☒ Written ☐ Oral

Schedule Written Exam (button highlighted with an orange circle)

[Show Application](#) (link at the bottom right)

Scheduling Written Exam

Fahad Al-Mutairi

Written

MOHAP HQ, 1, Zayed Street, Al Muheisna, Dubai

Please schedule your Written by selecting an available date.

A meeting invite will be sent to your registered email and mobile number after scheduling.

Select a date and time

February 2025

Monday, 17 February 2025

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	



Personal Dashboard
Fahad Al-Mutairi

Fahad Al-Mutairi

- Home
- Profile
- Applications
- Documents
- Work Invitation
- Payment History
- Services
- Sign out

Return to Home Page

DataFlow Verification
Status: Verified

Examination:
Status: Written Scheduled
Required Exams: ☒ Written ☐ Oral
Exam Name: Registered Nurses - Written Exam

Your Written Exam is scheduled. A confirmation email has been sent to FahadM@test.com with the exam details.

09:00 AM, Monday 17 February 2025
MOHAP HQ, 1, Zayed Street, Al Muhaisna, DXB

[Add to calendar](#)

[Edit Exam Appoi](#)

If the applicant passes the exam, the system allows them to schedule any other exams assigned to them (if applicable).

Personal Dashboard
Fahad Al-Mutairi

Fahad Al-Mutairi

- Home
- Profile
- Applications
 - All Applications
 - Action Required
 - In Progress
 - Completed
 - Drafts
 - Rejected
 - Expired
- Documents
- Work Invitation
- Payment History
- Services
- Sign out

Return to Home Page

Application Submitted Under review Dataflow verification **Examination** Download Evaluation Letter

Your application review is completed.
Congratulations! You are eligible to become a registered healthcare professional as:

Nurses And Midwives Registered Nurse Nurses

Your next steps are listed below: - Examinations can only be scheduled after the DataFlow process has been initiated or completed. - If DataFlow verification is required, ensure that the necessary documents are submitted for verification using the link provided.

Remark: Use the same phone number and email registered on your UAE Pass for authentication on Dataflow.

DataFlow Verification
Status: Verified

Examination:
Status: Passed Written
Required Exams: ☒ Written ☐ Oral

Congratulations! You passed the Written exam. You can now schedule your next required exam (Oral). Please ensure you schedule the exam by 09/05/2025.

[Schedule Oral Exam](#)

[Show Application Details](#)

In case of failure, applicants have 3 attempts to retake after that they will no longer be allowed to proceed with the application or even re-apply.

After failure, the applicant will be charged for each exam retake

7. Oral Exam:

- Conducted by an Exam Officer.
- Candidates receive results via portal notifications.

Results & Next Steps

- **Pass:** Applicant receives the evaluation letter.

In case the applicant successfully passes the oral exam, they will receive the MOHAP evaluation letter documenting their unique **R Number**. This letter will outline the Medical Professional Category, specialty and Title, in addition to any comment added by the officer during the approval process.



Your evaluation letter is now ready for download.

With this letter, you are eligible to apply for a MOHAP license. If you need any additional support, please contact the MOHAP office.

[Download Evaluation Letter](#)

DataFlow Verification

Status Verified

Examination:

Status Passed Oral

Required Exams: Written Oral

[Show Application Details](#)

- **Fail:** Candidates may retake exams within three attempts.

If the applicant does not achieve a passing score, they are granted the opportunity to retake the oral exam, with a maximum of three attempts allowed.

Personal Dashboard

Fahad Al-Mutairi

Fahad Al-Mutairi

Home

Profile

Applications

All Applications

Action Required

In Progress

Completed

Drafts

Rejected

Expired

Documents

Work Invitation

Payment History

Services

Sign out

Return to Home Page

Your application review is completed.

Congratulations! You are eligible to become a registered healthcare professional as:

Nurses And Midwives

Registered Nurse

Nurses

Your next steps are listed below: - Examinations can only be scheduled after the DataFlow process has been initiated or completed. - If DataFlow verification is required, ensure that the necessary documents are submitted for verification using the link provided.

Remark:

Use the same phone number and email registered on your UAE Pass for authentication on Dataflow.

DataFlow Verification

Status Verified

Examination:

Status Failed Oral

Required Exams:

Written

Oral

Reschedule Oral Exam

Unfortunately, you did not pass the Oral exam. You have up to 2 more attempts remaining. You can reschedule your exam to try again.

Show Application Details

board

al-Mutairi

Licensing

Scheduling Oral Exam

Fahad Al-Mutairi

Oral

Online

Please schedule your Oral by selecting an available date. Your physical presence is required at the designated location on the exam day.

A meeting invite will be sent to your registered email and mobile number after scheduling.

Select a date and time

February 2025

←

→

Wednesday, 26 February 2025

SUN

MON

TUE

WED

THU

FRI

SAT

1

2

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4

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27

28

9:00 AM

Confirm

After failure, the applicant will be charged for each exam retake

[← Back to application](#)

Health professional Evaluation

Evaluation

Scheduling Oral Exam

Payment Summary

Note: This is your third attempt, and an additional fee will be required after scheduling.

Oral Exam

Health Professional Evaluation

AED 250.00

Total

AED 250.00

[Back](#)

[Pay](#)

Receiving the examination details on the applicant's dashboard

As for the applicant (Medical Professional) they can track the exam scheduling details from their dashboard.

Examination date and time configured by the MOHAP officer shall be displayed on the application details page, and any change will be reflected accordingly

The screenshot displays a user dashboard with a sidebar menu on the left containing links for Home, Profile, Applications (with a dropdown), Documents, Work Invitation, Payment History, Services, and Sign out. The 'Applications' dropdown is open, showing 'All Applications' (selected), Action Required, In Progress, Completed, Drafts, Rejected, and Expired. The main content area features a 'DataFlow Verification' section with a 'Status Verified' indicator. Below this is an 'Examination:' section showing 'Status Oral Scheduled', 'Required Exams: Oral-Non Scheduled', and 'Exam Name: Non-Scheduled - Medical Exam'. A message states: 'Your Oral Exam has been scheduled. A confirmation email has been sent to larissaassaf33@gmail.com with the exam details.' The exam details are: '09:00 AM, Friday 28 February 2025', 'Online', and a Microsoft Teams link: 'Join Microsoft Teams Exam'. An 'Add to calendar' button is also present. A 'Show Application Details' link is at the bottom right.

System Navigation & User Roles

Dashboard Overview

- **Applicants:** View application status, exam schedules, and feedback.

Managing Notifications & Status Updates

- Email and SMS alerts for application status changes.

- Reminders for pending payments and upcoming exams.

Handling Blocked, Expired, or Rejected Applications

- **Blocked:** Applicants exceeding exam attempts are flagged.
- **Expired:** Applications inactive for 60+ days get auto-canceled.
- **Rejected:** Applicants must contact MOHAP for further instructions.